

VACANCY

Illini West HSD #307 has authorized the posting of an
District Administrative Assistant

DATE OF POSTING: April 1, 2025
POSITION: Administrative Assistant
JOB LOCATION: Illini West High School District Office
SALARY RANGE: \$20.00 - \$25.00
APPLICATION DEADLINE: Open until filled
CONTACT: Mr. Jay Harnack
403 Walnut St.
P.O. Box 298
Carthage, IL 62321
jayharnack@illiniwest.org

[Indeed Job Listing](#)

Interested candidates should submit a resume and complete the online
employment application and submit to
Mr. Jay Harnack.

Illini West HSD #307 is an equal opportunity employer.